



## Minutes of the Children and Young People's Trust Executive Group Meeting held on 29 April 2016

### Present

#### Core Members

Rachel Dickinson (Chair)	BMBC, Executive Director: People
Brigid Reid	Barnsley CCG, Chief Nurse
Bob Dyson	Independent Chair of the Barnsley Safeguarding Children Board
Nigel Middlehurst	Voluntary Action Barnsley, External Services Manager
Dave Whitaker	Executive Headteacher, Representative of Secondary Headteachers
Cllr Tim Cheetham	Cabinet Member: People (Achieving Potential)
Cllr Margaret Bruff	Cabinet Member: People (Safeguarding)
Dr Claire Bannon	GP, Barnsley LMC
Sue Gibson	Head of Midwifery, BHNFT
Tim Innes	South Yorkshire Police Chief Superintendent (Barnsley Commander)
Jenny Miccoli	Barnsley College, Vice Principal Teaching, Learning and Student Support

#### Deputy Members

Emma White	BMBC Health and Wellbeing Principal (for Penny Greenwood)
Paul Hussey	BMBC, Service Director: Communities (for Wendy Lowder)
David Ramsay	SWYPFT (for Sean Rayner)
Katherine Clark	Headteacher, Hoyland Springwood School (for Gerry Foster-Wilson)

#### Advisers

Richard Lynch	BMBC, Head of Commissioning, Governance and Partnerships
Julie Green	BMBC, Strategic Lead, Procurement and Partnerships
Anna Turner	BMBC, School Models and Governor Development Manager

#### In attendance

Jonathan Wainwright	Barnsley Parent and Carer's Forum (for item 4)
Tracey Fahey	Barnsley Parent and Carer's Forum (for item 4)
Karen O'Brien	Lead Nurse
Carol Stringer (Minutes)	BMBC, Contracts and Relationships Officer

		<b>Action</b>
1.	<p><b>Apologies:</b></p> <p>Mel John-Ross      BMBC Service Director of Children's Social Care and Safeguarding</p> <p>Gerry Foster-Wilson      Executive Headteacher, Representing the Barnsley Association of Headteachers of Primary, Special and Nursery Schools</p> <p>Sean Rayner      SWYPFT District Director Barnsley/ Wakefield</p> <p>Penny Greenwood      BMBC, Head of Public Health, Health Protection</p> <p>Wendy Lowder      BMBC, Service Director for Stronger, Safer and Healthier Communities</p> <p>Margaret Libreri      BMBC, Service Director for Education, Early Start and Prevention</p> <p>Denise Brown      Governance, Partnerships and Projects Officer</p> <p>After a round of introductions, Rachel welcomed Jonathan Wainwright and Tracey Fahey to the meeting as representatives of the Barnsley Parent and Carers Forum.</p>	

		<b>Action</b>
2.	<p><u>Identification of confidential reports and declarations of any conflict of interest</u></p> <p>Report for agenda item 12, Continuous Service Improvement Plan is to be treated as confidential and is not for further distribution.</p> <p>No conflicts of interest were declared.</p>	
3.	<p><u>Minutes of the Trust Executive Group meeting held on 17 March 2016</u></p> <p>The minutes of the meeting were approved as an accurate record subject to an amendment noting the apologies of Bob Dyson.</p> <p>Thanks were expressed to Brigid Reid for chairing this meeting in Rachel's absence.</p>	
3.1	<p><u>Action log/ matters arising</u></p> <p>Actions arising from 17 March 2016:</p> <ul style="list-style-type: none"> <li>Item 4 - Further detail on Child Health Programme Board workstreams to be provided to TEG members</li> <li>Item 4.1 - It was agreed that Diane Lee, Jayne Hellowell and Sue Gibson meet to discuss work that had already been completed on the breastfeeding workstream. Sean Rayner to ask appropriate representative from SWYPFT to join the meeting. <i>Completed.</i></li> <li>Item 5 - Contact details for South Yorkshire Children's Sports Group to be sent to Public Health Specialist Practitioner. A meeting had been scheduled for next week. <i>Completed.</i></li> <li>Items 5.1 and 13 - TEG work plan to be reviewed to include Child Health Programme Board workstreams and gaps to be completed with TBC where timescales are unknown. <i>Completed.</i></li> <li>Item 6 - It was agreed that Richard Lynch discuss with Mel John Ross the tabling of data on school exclusions for consideration at the next Alliance Board. Inclusion via the relevant sub group. <i>Completed.</i></li> <li>Items 7 and 12 - Papers to be circulated on Empowering Young People and Access to Therapeutic Support. <i>Completed.</i></li> <li>Item 9 - Consider impetus on cultural change for Improving Staff Skills to Deliver Quality Services. Paul Hussey agreed to take this forward.</li> <li>Item 14 - It was agreed to send Bob Dyson an electronic copy of the Family Nurse Partnership Exit Strategy. <i>Completed.</i></li> <li>Item 15 - It was agreed to invite a representative from the Parent Carer Forum to the next TEG meeting for the discussion on SEND reforms. <i>Completed.</i></li> </ul>	<p>Diane Lee</p> <p>Paul Hussey</p>
4.	<p><u>Barnsley Parent and Carer's Forum</u> (Jonathan Wainwright and Tracey Fahey)</p> <p>Jonathan Wainwright, Co-Chair of the Barnsley Parent and Carers Forum (BPCF) and his colleague Tracey Fahey attended the meeting to give a presentation on the work of BPCF.</p> <p>The following key points were noted:</p> <ul style="list-style-type: none"> <li>There are 5 overarching planned actions to re-establish BPCF; develop strategic links with all SEND related services and to encourage open lines of dialogue at operational level. This to include developing a clear and coherent strategy on how they communicate and gather information from stakeholders and increase parent participation.</li> <li>OFSTED consultation – designed for parents and carers to express their opinion about OFSTED and CQC's proposals for inspections and how</li> </ul>	

		<b>Action</b>
	<p>effectively local areas fulfil their responsibilities towards disabled children and young people and those who have special educational needs. To explore working in co-production of Barnsley SEND information, SENDIASS (formerly Parent Partnership Service) and BPCF hosted a borough-wide consultation event with parents, carers, children and young people.</p> <ul style="list-style-type: none"> <li>• A summary of findings from the above consultation included a solution focussed action plan which JW said was becoming outdated week by week as more people were being added to the “who can help” column. Comments from the consultation were noted, including: ‘feelings of worry’, ‘general dissatisfaction’, ‘lack of trust’ and ‘frustration’.</li> <li>• BPCF’s view on the findings are that all SEND providers need to be unwavering in their support to all parties to ensure that change can be affected before OFSTED arrive in the Borough, which could be sooner rather than later due to the high number of children with SEN classification and related issues.</li> <li>• A ‘Hot Topics’ consultation event had been held to gather feedback through meetings, social media and emailing parents/carers on their 500+ person database, and the following hot topics emerged: Speech and Language; Short Breaks and Social Care support; Education; Health and Care Plans and systems; School Transport; School Exclusion and School support and placements.</li> </ul> <p>Jonathan went on to explain that we need to deal with the “Here and Now” SEND related issues; imminent OFSTED and CQC joint inspection; the implementation of EHC plans; the parents and carers ‘Hot topics’ and managing the expectations of parents. Jonathan’s desire is to place Barnsley on the map for SEND and to create a culture that would transcend any political change.</p> <p>Rachel asked whether there had been any impact/ change since the consultation in February, and Jonathan responded that although there seems to be the beginnings of change emerging, the journey from documentation to implementation is massive, and he could not yet be sure of the level of change at this stage. Rachel acknowledged that we are not sure where we should be, but we need to know that we have got engagement. It was acknowledged that hearing the child’s voice is critical.</p> <p>Jonathan explained that there are three stages that parents go through when they have a child with a disability:  <i>Passionate</i> – looking at everything to see what they can access for their child;  <i>Angry</i> – not getting where they need to be;  <i>Bitter</i> – got nothing, not coming back because issues are still the same.</p> <p>It is important to manage parents’ expectations, particularly in relation to personalised budgets.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> <li>• Everyone working at a strategic level needs to carry this learning back into their work areas as individuals and groups to ensure that this message is clear, and that positive solutions are implemented.</li> <li>• Confidence needs to be increased across the workforce in relation to the implementation of the work.</li> <li>• There is a need to articulate what the personalised budget <u>is not</u>, rather than what it is. All staff to be equipped with this information to increase confidence.</li> </ul>	

		<b>Action</b>
	<ul style="list-style-type: none"> <li>It is important for the Parent and Carers Forum to keep in touch with the LA to ensure that progress is being made.</li> <li>In relation to academisation, the Barnsley Alliance Board is in place and their work will be fundamental to bringing about improvements.</li> <li>Jonathan and Tracey stressed the importance for parents to be listened to and understood.</li> </ul> <p>Jonathan and Tracey were thanked for their passionate presentation, for bringing these important messages from BPCF and for their valuable input.</p> <p><b>The Trust Executive Group agreed to:</b></p> <ul style="list-style-type: none"> <li>Note the work of the Barnsley Parent and Carers Forum</li> <li>Equip the workforce with the tools they need to increase confidence and effectiveness</li> <li>Inform the Barnsley Alliance of the work of the Barnsley Parent and Carers Forum</li> </ul>	Amanda Glew Margaret Libreri
5.	<p><u>Draft SEND Strategy</u></p> <p>Rachel introduced this item as Margaret Libreri had given her apologies.</p> <p>The core purpose of the SEND strategy is 'to work together to improve children's outcomes'. A draft version of the strategy had been circulated for comment/ discussion. It was noted that Barnsley is publishing this SEND Strategy at a time of very significant change, with some of the biggest shifts in national policy for health, special educational needs and disability in over 30 years. The strategy is also intended, therefore, to ensure that Barnsley is well positioned to implement these changes for the benefit of children, young people and families. In this Strategy the local area recognises that SEND encompasses children and young people with a broad range of needs. For some, the focus of support will be wholly educational. For others, their families will need support from a number of statutory services and this may continue throughout their childhood and into adulthood.</p> <p>Comments were invited in relation to the strategy and the detailed high level action plan, and the following points were noted:</p> <ul style="list-style-type: none"> <li>Jonathan stated that the Parents and Carers Forum had been invited to comment on the strategy, which he felt was very healthy and open for challenge. He felt that improvements to the documentation were getting there, but implementation would take longer. Rachel agreed that it is one thing to sign off this strategy and quite another thing to make a difference.</li> <li>Kathryn commented that school sees a lot of parents in the 'angry' stage, and some in the 'bitter' stage. Everyone agrees with the general principles. There are passionate, talented people on the ground, but implementation is difficult. It was suggested that schools could get this right by hosting someone who could guide parents through the process.</li> <li>Jonathan pointed out that children's issues start prior to a child accessing school. Every child needs to be looked at as an individual, and it is vital for schools to be able to work with children at a very early stage.</li> <li>Jonathan feels that there is an unfair burden placed upon schools in relation to EHC plans, and that Health and Care are equally accountable.</li> <li>Brigid commented that because of the physicality of the school, she could understand why they are the first port of call, but suggested that</li> </ul>	

		<b>Action</b>
	<p>if staff are unsure about a particular situation they need to find the relevant information and not pass the problem on like a 'hot potato'. Brigid suggested that we need to learn from the Right Care Barnsley work as this is a similar model.</p> <ul style="list-style-type: none"> <li>Jonathan suggested that putting the Health and Care people into the buildings where SEND staff are based would make the biggest difference. Brigid agreed that some form of outreach going into schools may work, as school staff are very isolated and cannot come out of school, therefore others could go in to make the co-production work.</li> <li>Dave agreed that most schools are quite happy to be the 'hub' and need other specialist support to do the best for the children. School staff know the children extremely well as they see them every day.</li> <li>Jonathan and Tracey said that workers need to work with their 'story' – other professionals support is there, but the best case study is using their experience of being parents of children with a disability, and sometimes it is the little things that go wrong but make the biggest difference. Jonathan referenced the point about capturing the child's voice, which is very difficult if a child is non-verbal.</li> <li>Bob queried whether the strategy was sufficient for the 'whole family'?</li> <li>Rachel felt that the strategy needed to be 'sharper'.</li> </ul> <p>After the discussion, the following actions were agreed:</p> <ul style="list-style-type: none"> <li>Colette Gollcher and Margaret Libreri to work with Jonathan and Tracey to emphasise the importance of including the child's voice, and to ensure that family support is strengthened.</li> <li>Colette to meet with Brigid to include the Health agenda.</li> <li>Everyone to reflect on what they have heard this morning and feedback to Rachel. Look at 'so what' – reflecting on a page → action, and whether we need to add/ amend after discussion.</li> <li>Equip the workforce to capture the wishes and feelings of a non-verbal child.</li> <li>Invite Jonathan and Tracey to attend a TEG meeting in a year's time to discuss progress.</li> </ul>	<p>Margret/ Colette</p> <p>Brigid/ Colette</p> <p>ALL</p> <p>Forward Plan</p>
6.	<p><u>Early Help</u> – update on progress (Margaret Libreri)</p> <p>This item was deferred due to Margaret's absence.</p>	Forward Plan
7.	<p><u>School Exclusions</u> update and discussion on issues raised (Dave Whitaker) (Verbal)</p> <p>Dave gave a verbal update following the last meeting when he had presented raw data on pupils excluded from schools. Dave explained his views on what the data was alluding to and key points were noted as follows:</p> <ul style="list-style-type: none"> <li>Hypothesis around schools that exclude highly – whether this is because of changing behaviour or whether the children are no longer there; and if they are no longer there, where are they?</li> <li>Overall Secondary School/Academy total days lost are slightly down on last year, even though 5 out of 9 schools have seen an increase.</li> <li>2 Secondary Academies have seen an increase in the number of incidents, but the numbers of exclusions are down.</li> <li>Overall Primary School/ Academy total days lost have seen an increase with 22 schools/ academies excluding more, 20 schools /academies excluding less and 3 schools /academies remaining the same.</li> </ul>	

		<b>Action</b>
	<p>Following discussion it was agreed that Rachel would write to the Barnsley Alliance Board to ask them to commission a piece of work around exclusions to help the CYP Trust to understand the problem and co-ordinate how to move forward with this important system issue. Dave indicated that he would like to be involved in this piece of work. The work needs to include the outcomes for children who are permanently excluded. Dave stated that a number of pupils had moved 'in year' which is very unusual. It was noted that there had also been a huge spike in EHE and that a potential safeguarding issue is emerging. Bob stated that a joint letter had been sent to the DfE regarding the potential safeguarding issues of EHE but that the response had been disappointing.</p> <p><b>The Trust Executive Group agreed</b> that Rachel would write to the Barnsley Alliance Board to ask them to commission a piece of work around exclusions for a future CYP Trust meeting.</p>	Rachel/ forward plan
8.	<p><u>Summary from ECG work programme</u> (Richard Lynch)</p> <p>Richard went through the summary of the Executive Commissioning Group's work programme for 2015/16, commenting on the following key points of progress:</p> <ul style="list-style-type: none"> <li>• Bringing down the unit costs of LAC through the sufficiency strategy</li> <li>• Decommissioning of the Stronger Families Teams</li> <li>• 'Future in Mind' – will continue to report</li> <li>• In-house arrangements for 'return home' interviews are up and running and numerous referrals had been received</li> <li>• The development and procurement of short breaks, including a Short Breaks Commissioning Strategy reviewing existing short breaks provision, procurement of services and the development of a personalised approach to commissioning, including personal budgets and direct payments</li> </ul> <p>In relation to the work programme for 2016/17, Richard made particular reference to increasing personalisation and moving away from block contract provision, and the challenge ahead to taper transition to support families and meet their needs within a constantly challenging resource envelope.</p> <p>The following key areas of work during 2016/17 include:</p> <ul style="list-style-type: none"> <li>• Review Terms of Reference for the group, partnership arrangements and CCG contract negotiations.</li> <li>• Commissioning in relation to the SEND Strategy including the development of, and ability to deliver, personal budgets; implantation of the Short Breaks Commissioning Strategy; and the development of joint commissioning arrangements and governance.</li> <li>• The development of a sufficiency strategy for specialist education placements, and revision/ implementation of the LA Sufficiency Strategy for Children in Care.</li> <li>• The implementation of the agreed commissioning recommendations for the 0-19 contract.</li> <li>• Continued development of services which promote the emotional health and wellbeing of children and young people, and services which support vulnerable children.</li> <li>• A focus on performance and improvement of commissioned services.</li> <li>• The review and revision of the service specification for Children Therapies (SALT/ Occupational Therapy/ Physiotherapy).</li> <li>• The review and implantation of the ASD Assessment and Review Pathway.</li> <li>• Review and procurement of commissioned services as required.</li> </ul>	

		<b>Action</b>
	<ul style="list-style-type: none"> <li>Consideration of the implications of the spending review.</li> </ul> <p>Rachel commented on the opportunity to communicate the work of the trust and commissioning work to the governing bodies. Brigid informed that the CCG prepares a quarterly update for Health. It was suggested that the extent of business would be helpful to combine with the work of the Trust.</p> <p>Paul queried whether it might be helpful to plot the commissioning offer against the continuum of need, and Richard pointed out that short breaks goes across all continuum, as does the Early Help Strategy, and he was therefore not sure how useful this would be. Brigid suggested that it may be possible to display it diagrammatically on a page.</p> <p>Tim informed that there is a significant issue around high risk delivery. There is a lot of good work taking place but it needs to be joined up. Rachel responded that this is a different and bigger issue and suggested that this be looked at during a workshop style discussion to consider how this is achieved and where it fits in terms of the Children and Young People's Plan.</p> <p><b>The Trust Executive Group agreed to:</b></p> <ul style="list-style-type: none"> <li>Note the information provided concerning commissioning activity during 2015/16.</li> <li>The key areas of focus on the work programme for 2016/17.</li> </ul>	Richard/ Rachel
9.	<p><u>Encouraging Positive Relationships and strengthening Emotional Health – Future in Mind</u> (Brigid Reid)</p> <p>Brigid distributed the agenda and context document used at the Future in Mind Stakeholder workshop held on Thursday 28 April 2016 to aid discussion. Benefits of collaboration, co-production, joint working and the Care Bundle model were discussed. Key points were noted as follows:</p> <ul style="list-style-type: none"> <li>Andrew Clark, Y&amp;H Strategic Clinical Network (one of the leads at the workshop) reassured by saying this was a 5 year plan as it needs to be a resilient fix and not a quick fix. He also commented on the number of stakeholders in the room. David Black commented on the work in Barnsley as being 'exciting'.</li> <li>The workshop adopted a 'speed dating' model delivery – 5 minutes for headliners and 5 minutes round table to discuss/ reinforce.</li> <li>There was lots of commonality. Access service mapping is essential as there was a variable understanding of what the single access point is and if the public does not understand, neither do the workforce.</li> <li>Call Centre would be manned by nurse practitioners and offers would be brokered through the system.</li> <li>Now working on brokering hospital discharge – need to think how they can do this with professionals.</li> <li>Brigid and Ben (Finlay) are to go to Right Care and lean on them to go for approval of concept.</li> <li>Engaging children – build on what we have got and emphasise co-production. Consider how young people can be meaningfully engaged in the work.</li> <li>Strengthen CAMHS support for LAC, tracking through the system. YOT strengthening input into the group of young people.</li> <li>THRIVE approach – resilient programme, 6 strands and train the trainer model. Needs the full commitment from school, and a Project Manager will be coming into post. Work on whole school approach, building</li> </ul>	

		<b><u>Action</u></b>
	<p>resilience and recognising challenges and how to deal with them. It was noted that we need to keep this work, and need to make the link to not forget parents in all this.</p> <ul style="list-style-type: none"> <li>• Benefits – outcomes not just process (KPIs). Not all about money – need to use different language about sign-up.</li> </ul> <p>Comments and questions were invited and the following noted:</p> <ul style="list-style-type: none"> <li>• Need to learn from the challenges facing schools.</li> <li>• Alison Wilkes (Kings Oak Headteacher) is linking into the work of the 'Closing the Gap' group.</li> <li>• Emma stated that there had been a lot of discussion regarding school being a central environment, and queried how to ensure that there is a single point of access.</li> <li>• Need to closely monitor demand.</li> <li>• The 'eating disorder service' needs to be separately mandated. Chris Good had noted that talking about it is likely to reveal more demand.</li> <li>• Brigid asked colleagues who had attended the workshop to comment on the format. Jenny said it was active, organised and presentations were succinct. Jenny suggested that it would be good to involve young people next time and that Barnsley College was a good resource of young people to take part in surveys or updates etc. She felt that a 5 year plan was refreshing and would give time to monitor impact.</li> <li>• Staff wellbeing is important, as is the need to recognise that staff need support through increasing pressure and workload.</li> <li>• It was suggested that a bi-annual workshop be held.</li> <li>• Rachel queried how effective we are at communicating the headline messages. It was suggested that the Children and Young People's Trust Newsletter be used for this, as well as highlighting key areas of work on the website. Kathryn also mentioned a link in the Headteachers Bulletin.</li> </ul> <p>Brigid and Patrick are due to meet in Mid-May to take this forward.</p> <p>Rachel thanked Brigid for bringing this information to the attention of the Trust.</p>	Brigid
10.	<p><u>Strategic Priority Themes performance highlights/risks to be escalated</u> (Theme Leads)</p> <p>No other performance issues or risks were highlighted.</p>	
11.	<p><u>Barnsley Safeguarding Children Board</u> – highlights of meeting held on 11 March 2016</p> <p>Bob advised that this feedback had been given at the last TEG meeting and there had been no further meetings since.</p>	
12.	<p><u>Continuous Service Improvement Plan and DfE review in April</u> <b>CONFIDENTIAL</b></p> <p>Julie Govan presented a verbal update of the Continuous Service Improvement Plan – April 2016. Julie noted that no items were rag rated 'red'. There were some rated 'amber', but this does not necessarily mean that they are off-track.</p> <p>Key points noted are as follows:</p> <ul style="list-style-type: none"> <li>• Rachel commented that there was still no shift in Early Help Assessments and acknowledged that the CAMHS elements need refreshing.</li> <li>• Julie updated the group on the progress made around the MASH implementation and advised that this project had slipped by 4-5 weeks.</li> </ul>	



		<b>Action</b>
	<p>Julie was due to meet with Natalie Shaw, head of PPU (as Mel is off) to establish what the slippage issues are. There appear to be issues with Virgin and connectivity (16 May).</p> <ul style="list-style-type: none"> <li>• Rachel and Tim to be kept updated to escalate any issues as necessary.</li> </ul>	Julie Govan
13.	<p><u>TEG Work Programme Review</u> (Julie Green)</p> <p>Julie informed the group that the work programme had been amended following the comments made at the last meeting.</p> <p>Comments and questions were invited:</p> <ul style="list-style-type: none"> <li>• Rachel welcomed the new layout and commented that it was easier to read.</li> <li>• Emma undertook to fill in some of the gaps for Public Health.</li> <li>• Rachel mentioned some form of reflective workshop to ascertain whether our priorities are focussed accordingly and are able to be re-prioritised dependent on urgency/changes etc. Rachel said that we now have a level of maturity to set aside agenda items to discuss burning issues relevant at any given point.</li> <li>• Paul said he was happy to work with Margaret on Early Help and asked the group if an update on 'Think Family' would be useful. It was agreed to include a progress update on the work programme.</li> </ul> <p>Rachel expressed her best wishes to colleagues at SYPolice during a very difficult week. Tim thanked Rachel for her kind thoughts and said that colleagues on the ground thought that Barnsley was the best place to work.</p>	<p>Emma</p> <p>Rachel/Julie</p> <p>Paul/Margaret Forward Plan</p>
14.	<p><u>Any other business</u></p> <p>There were no other items of business to report.</p>	
15.	<p><u>Proposed agenda items for the next meeting on 17 June 2016</u></p> <p>It was agreed that the key priorities for the next meeting are:</p> <p><u>For discussion</u></p> <ul style="list-style-type: none"> <li>• Child Health Programme Board (Diane Lee)</li> <li>• Early Support Pathway for Children with additional needs (John Rooke/Anita McCrum)</li> <li>• Teenage Pregnancies/ Under-18 conceptions</li> </ul> <p><u>Keeping Children and Young People Safe</u> (Bob Dyson/Mel John Ross)</p> <ul style="list-style-type: none"> <li>• Contacts into social care and the 'Front Door'</li> <li>• Children and Young People's Plan, strategic priority theme: sub-group report and performance highlights</li> </ul> <p><u>Standard agenda items</u></p> <ul style="list-style-type: none"> <li>• BSCB Minutes (Bob Dyson)</li> <li>• Continuous Service Improvement Framework (Rachel Dickinson/ Julie Govan)</li> <li>• Performance highlights and risks against CYP Plan priorities (strategic priority leads)</li> <li>• TEG work programme review</li> </ul> <p><u>Updates on progress</u></p> <ul style="list-style-type: none"> <li>• Breast Feeding</li> </ul>	

**Dates of future TEG meetings:**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
17 June (Friday)	13.30 – 16.30	Westgate Plaza Boardroom, Level 3, Room 3
*4 August (Thursday)	09.00 – 12.00	Westgate Plaza Boardroom, Level 3, Room 3
6 October (Thursday)	09.00 – 12.00	Westgate Plaza Boardroom, Level 3, Room 3
24 November (Thursday)	14.00 – 17.00	Westgate Plaza Boardroom, Level 3, Room 3

*\* school holidays*